

**Mid-Michigan Unit
Regular Meeting Minutes
Jan. 9, 2025**

The regular meeting of the Mid-Michigan Unit of the National Association of Parliamentarians was convened by Zoom on Thursday, Jan. 9, 2025, at 6:02 P.M. President Erica Shifflet-Chila and Carol Prahinski as secretary were present. The agenda was adopted as corrected: specifically, the title “Unfinished Business” was modified to add “and General Orders”.

A quorum was present. Those in attendance were:

Erica Shifflet-Chila, President
Carol Prahinski, Secretary
Jerry Preston, Treasurer

Steve Britton
Tom DeMeritt

Karen Spencer-Kia
Vivian Tansil

There were no guests.

Member Britton read the mission and vision statement. Member Kia-Spencer led the pledge of allegiance. The meeting minutes of November 14, 2024, were adopted as corrected.

President's Report – Unit dues are due. She is now receiving an NAP link to a list of active members.

Treasurer's Report – The balance remains at \$1,297.88.

The Treasurer received one \$10 check for dues payment. In addition, two members paid \$10 prior to the dues increase, which was adopted in September.

Motion: Member Prahinski moved that any member who paid 2025 dues of \$10 prior to the bylaws adoption would owe \$10.

Ruling: The chair ruled that the motion was not in order since the bylaws cannot be suspended. The ruling of the chair was sustained.

Member Britton noted that a proviso would have enabled this decision to be determined at the time of the bylaws change.

Committee Reports

- Membership and Publicity Committee Chair Shifflet-Chila announced that the committee created a PowerPoint deck for the purpose of generating interest of parliamentary procedure to non-parliamentarians. The PPT and recording are available to any interested member.
- The Bylaws and Rules Committee Chair Prahinski asked member Spencer-Kia to present several proposals to the standing rules on behalf of the committee. Spencer-Kia asked the chair to consider the motions together in gross. Member Britton objected.

43

44 1. **Motion:** On behalf of the committee, Member Spencer-Kia moved to strike out “The
45 secretary may provide for notice of meetings and minutes electronically, if possible.
46 (*October 21, 2002*)” The motion was adopted using unanimous consent.

47

48 2. **Motion:** On behalf of the bylaws committee, Member Spencer-Kia moved to insert
49 “At least three days before a meeting, the secretary ought to provide electronically the
50 meeting package, which includes the orders of the day, draft minutes, and notices of
51 pending business when applicable.”

52 ○ Member Preston moved to amend by striking out “ought to” and inserting
53 “must.” Adopted.

54 ○ The amended motion was adopted using unanimous consent.

55

56 3. **Motion:** On behalf of the bylaws and rules committee, member Spencer-Kia moved
57 to insert “period The Membership and” such that the standing rule would read, “The
58 president will be the contact person for the unit website. The membership and
59 publicity committee will be authorized to make updates to the unit website.” Using
60 unanimous consent, the motion was adopted.

61

62 4. **Motion:** On behalf of the bylaws and rules committee, member Spencer-Kia moved
63 to strike out “as a working member” and “workshop” and insert “registration” such
64 that the standing rule would read, “Any member who attends a unit workshop should
65 not pay registration fees as long as the unit is financially able to cover the cost.”
66 Using unanimous consent, the motion was adopted.

67

68 5. **Motion:** On behalf of the bylaws and rules committee, member Spencer-Kia moved
69 to strike out “The national convention delegates and alternates are to be elected at the
70 annual meeting in May.” The motion was adopted using unanimous consent.

71

72 6. **Motion:** On behalf of the bylaws and rules committee, member Spencer-Kia moved
73 to insert “The unit will reimburse \$100 to each unit delegate towards the registration
74 fee at the convention upon receipt of:

75 a. A paid invoice for the NAP Convention registration, and
76 b. An oral or written report of the NAP Convention business meeting. The report
77 must be presented at a unit meeting before the end of the calendar year.”

78

79 ● Member Britton moved to amend by inserting “’s treasurer” after the word
80 “unit”. Motion to amend was adopted.

81 ● Member Britton moved to strike “unit” on line 30 and insert “NAP
82 Convention” and insert “NAP” before convention. Motion to amend was
83 adopted.

84 ● Member Tansil moved to strike “unit’s” but since this motion was asking the
85 assembly to renew a non-renewal consideration, the motion was ruled out of
86 order.

87 • The amended motion read, “The unit’s treasurer will reimburse \$100 to each
88 NAP Convention delegate towards the registration fee at the NAP Convention
89 upon receipt of:
90 A. A paid invoice for the NAP Convention registration, and
91 B. An oral or written report of the NAP Convention business meeting. The
92 report must be presented at a unit meeting before the end of the calendar
93 year.”
94 • The amended motion was adopted.
95

96 7. **Motion:** On behalf of the Bylaws and Rules Committee Member Spencer-Kia moved
97 to strike “check” “unit’s check voucher” and “completed by the individual requesting
98 the reimbursement.” And insert “trackable means” and “MMU Reimbursement
99 Request.” Such that the standing rule would read “All disbursements shall be by
100 trackable means. The treasurer will only issue the disbursement following the
101 approval of the unit and receipt of the MMU Reimbursement Request.” The vote
102 was four to three and the motion was adopted.
103

104 8. **Motion:** Member Preston moved to strike “bank” and insert “financial” such that the
105 standing rule reads “The president, vice-president, and treasurer shall be authorized
106 signatories on the unit’s financial account.” The motion was adopted.
107

108 9. **Motion:** Member Britton moved to strike out “Points of” in a heading title. Member
109 Prahinski moved to amend by inserting “Background.” Motion to amend was
110 adopted, such that the amended title reads “Background Information.” The amended
111 main motion was adopted.
112

113 10. **Motion:** Member Tansil moved to strike lines 45 through the end. The motion was
114 lost.
115

116 Unfinished Business and General Orders

117 Treasurer Preston presented the amended proposed budget for December 1, 2024,
118 through November 30, 2025. With 11 members, dues revenue would be \$165.
119 Webhosting is \$115. The surplus would be \$50. Adopted.

120 • Member Prahinski noted that with the newly adopted standing rules, the unit expects
121 to reimburse \$100 to our NAP Convention delegate, assuming they give a report to
122 the unit, which would lead to a deficit of \$50.
123

124 Announcements

125 • Remember to pay dues to your favorite NAP units (and national).
126 • **Previous Notice:** For the next meeting, the president asks us to be prepared to reach a
127 decision using fill-in-the-blank regarding the meeting hour and day of the week.
128 • The next meeting of MMU will take place at 6:00 pm on Thursday, February 13, 2025,
129 via Zoom.
130 • MURP is scheduled for Saturday, January 11 at 10 am.
131 • MSAP Quarterly Meeting, Saturday, January 18 at 10 am.
132

133 With unanimous consent, the president adjourned the meeting at 7:45 P.M.

Carol Prahinski

134 Carol Prahinski, Secretary

135 Adopted as presented on March 13, 2025. CP

136

137 Mid-Michigan Minutes for 01 09 2025 meeting